

Annual Report of the Board of Governors of Loughries Integrated Primary School

School Year 2020-2021

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BOARD OF GOVERNORS

2020-2021

The Board of Governors was reconstituted at the end of the school year 2018.

The following Governors took up office at the start of the 2018 – 2022 school year.

| | | |
|------------------|------------|------------------------|
| Mr R Lyttle | Chair | EA Representative |
| Mrs L Girvin | Vice-Chair | EA Representative |
| Mrs K Patton | | EA Representative |
| Mrs A Duncan | | EA Representative |
| Mr L Patton | | Transferor |
| Mr R Armour | | Transferor |
| Vacant | | Trustees |
| Vacant | | Trustees |
| Miss K Miller | | Teacher Representative |
| Mrs Bowers | | Teacher Representative |
| Mrs S Forbes | | Parent Representative |
| Mrs G Cunningham | | Parent Representative |
| Mr T Procter | | Parent Representative |
| Mrs A Gilmour | | Parent Representative |
| Mrs J Thompson | | Secretary |

THE GOVERNORS' MAIN RESPONSIBILITIES

The school's Board of Governors and the Principal work in partnership to manage the school. This involves meetings dealing with issues as varied as determining staffing levels, appointing staff, formulating and reviewing policies, TTI questionnaire, discussions on the School Development Plan and drawing up and implementing the school's admissions criteria. Under Education reform the Governors are responsible for the overall allocation and management of the school's budget. The Governors also respond to proposals from a range of educational agencies and comment upon issues which may have an impact on the provision of education for the local community.

ENROLMENT AND ADMISSIONS 2020/2021

The overall enrolment number for Loughries Primary School is 102 and the admissions number is 15. At the start of the 2020 - 2021 school year 86 children were attending the school. During the Spring Term 2021 the Board of Governors considered applications for admission to Primary One for September 2021. By the closing date in January 2021 there were 11 first preference applications.

Policies & Procedures

An important role for Governors is the formulation of policies which guide the Management and operation of the school. During the year the Governors updated a number of policies including the Art and Design Policy, Fire Safety Policy, Attendance Policy, Music Policy, Mental Health and Wellbeing Policy, The World Around Us Policy, Teaching and Learning Policy and the Assessment and A guide to Marking Policy.

CURRICULUM

The curriculum of the school consists of experiences and activities designed to promote the academic, emotional, physical, social and spiritual development of its pupils. The curriculum includes the programmes of study of the six areas: Mathematics and Numeracy, Language and Literacy, The World Around Us, The Arts, Personal Development and Mutual Understanding and Physical Education. At the heart of the curriculum lies an explicit emphasis on the development of skills and capabilities for lifelong learning and for operating effectively in society. The children continue to develop the Cross-Curricular skills (Communication, Using Mathematics, Using Information and Communications Technology) and Thinking Skills and Personal Capabilities (Thinking, Problem-Solving and Decision making, Self- Management, Working with Others, Managing Information and Being Creative). Extra-curricular activities are also offered.

CLASS ORGANISATION AND STAFFING

2020 – 2021

| Class | Key Stage | Teacher | Assistant |
|-----------------------|------------|-------------------------|--|
| P1/2 | Foundation | Miss Miller | Mrs Rea, Mrs Daniel and Mrs Gilbert |
| P3/4 | 1 | Mrs Cooke/Mrs Bowers | Miss Adams |
| P5/6 | 2 | Mr Stewart | Mr Seeds, Mrs Graham and Mrs Irvine |
| P7 | 2 | Mrs Thompson/Mrs Gibson | |
| Special Needs Teacher | | Mrs Rea | |
| Teaching Principal | | Mrs Thompson | |
| School Secretary | | Mrs Emery | |
| Building Supervisor | | Mr Ferguson | |
| Lunchtime Supervisors | | Mrs Rea and Miss Adams | |
| Catering Assistants | | Mrs Campbell | |

MISSION STATEMENT

Loughries Integrated Primary School fosters a nurturing environment which encourages, supports, develops and challenges each child to reach their full potential. We endeavour to equip our pupils with the skills and qualities needed to work together for a shared future.

Our Motto: Learn Integrate Participate Succeed

SCHOOL AIMS

- We believe that each child will succeed through:
- A warm, caring and stimulating environment
- A culture of support, rapport, challenge and encouragement
- A rich, varied, up-to-date range of learning resources
- A broad, balanced and challenging curriculum
- Innovative teaching and investigative approaches to learning
- An enriching programme of extra-curricular activities and visits
- Effective learning partnerships between school, home and the community

We demonstrate our commitment through:

- Continually evaluating and improving all that we do
- Effectively monitoring standards of provision
- Collaborating towards common goals

We aim for our children to:

- Have high self-esteem, based on self-respect, respect for others and their environment
- Acquire attitudes of acceptance, tolerance, equality, honesty and trust
- Take responsibility for their own behaviour and actions
- Achieve their best across all areas of the curriculum
- Develop a range of communication, practical, technological and life skills
- Work independently, creatively and collaboratively
- Become confident, well-motivated and inquisitive life-long learners
- Enjoy their time at Loughries

PRINCIPAL'S REPORT

2020-2021

At the start of the school year due to COVID Risk Assessments and Guidance regarding the re-start were shared. School Dinners needed to be adapted as the P7 class moved into the canteen to follow the guidance on social distancing between pupils. PPE was purchased and extra tables and chairs were also purchased. Plans were developed for the school so that each class remained in their class bubble. Breakfast Club changed to Morning Supervision so that we could still support our Parents/Carers.

We continued to develop aspects of the curriculum through developing Handling Data within Numeracy and developing Grammar within Literacy.

Unfortunately, due to COVID-19 many of our annual activities e.g. The Christmas Nativity, Harvest and Easter Assemblies and a KS2 Production were unable to take place. However, Mrs Thompson was able to organise an outside P7 Leaver's Assembly for the P7 pupils. Mrs Thompson wrote a song for the P7's to sing at the assembly. There was no residential but a P7 activity day trip was organised which the children all enjoyed.

Our school website continued to provide information to our Parents/Carers. An email system was also set up using the company SchoolMoney.

SCHOOL DEVELOPMENT PLAN

The Board of Governors and Staff of the school believe that school development planning is an essential feature of a successful organisation. In Loughries we engage in a continuous process of self-evaluation and improvement with the key purpose of enhancing the quality of learning and teaching.

We continue to make sure we are challenging ourselves by asking questions about what we're doing, why we're doing it, how well we're doing it and if we could be doing things better.

Our annual cycle of Action Planning meant that Evaluation reports had been completed the previous June and targets had already been provisionally identified through those evaluations and other monitoring and evaluating processes.

Co-ordinators have been developing their roles further by monitoring Medium Term Planning and reporting progress made throughout the year. They continued to create Actions Plans and evaluate their Action Plan at the end of the school year. These were shared with the Governors. Co-ordinators used School Development Days and Staff Meetings to provide information to staff and keep everyone informed of the progress made with their Action Plan throughout the year.

During the year the school was closed for five Baker Days (P7 3 Baker Days) and five School Development Days for Staff to engage in activities linked to the targets set within the School Development Plan. The programme for these days included:-

- Re-opening Plan
- School Development Plan update

- Fire Policy, Attendance Policy, Health and Well-being Policy and Oxford Reading Owl training
- Sumdog Training
- Child Protection Training
- SEN - IEPs
- SEN Training
- Assessment Analysis

The school was also closed for all children except for the children of keyworkers and vulnerable children from January to March. The children were supervised in school on a Staff rota system and the teachers provided remote learning via Google Classroom and Seesaw.

PRSD

This was cancelled due to COVID19.

Special Educational Needs

The Education (Northern Ireland) Order 1996 requires the Board of Governors to report on aspects of Special Educational Need (SEN) provision and funding in school. Children with Special Educational Needs are treated in the same way as all other children seeking admissions to the school. The school building is not specifically designed for children with mobility difficulties. However, there are no steps at the front door or back door. There is a purpose built toilet, with appropriate aids that allow wheelchair access.

The Special Educational Needs Policy is based on the SEN Code of Practice and the school's Co-ordinator (SENCO) has responsibility for reporting on its implementation to the Principal.

During the year 2020-2021 there were 27 children (23.8%) on the SEN register. 7 children with statements of Special Educational Needs attended the school. Annual reviews were undertaken for these children involving parents, teachers and other professionals in determining needs and provision for the following year.

Two children received support from the EA's Literacy Support Service, one child received support from the EA's Language and Communication Team.

The school's Educational Psychologist provided guidance throughout the year. Two children were assessed.

Mrs Rea is contracted for 6 hours a week to work with our Special Needs children.

The school subscribed to NESSY and purchased GL Dyslexia Tests.

The Board of Governors is most grateful to Mrs Cooke and Mrs Rea for all their work throughout the year and gratefully acknowledges the contribution made by teachers, classroom support staff, the school's Educational Psychologist and other professionals who contribute to the success of the SEN Policy.

PASTORAL CARE

The Designated Teacher for Child Protection (Miss Miller) updated Staff with procedures and legislation through Inset training in August. It was made clear to all Staff about the procedures to follow if a child makes a disclosure to them.

Due to COVID no whole school assemblies were held and it was the responsibility of the class teacher to provide an assembly for their class. The class teachers reminded our children that Miss Miller is the Designated Teacher for Child Protection and Mr Stewart is the Designated Teacher for Child Protection. Mental Health activities were provided for all children throughout the year. The KS2 teachers continued with their 'Worry Box' in their classroom where children can write down any worries or concerns.

Internet Safety activities were provided to all classes by the class teacher during Internet Safety week.

During Anti-bullying week and Children's Mental Health week each teacher provided activities for their class.

PDMU

At Loughries we endeavour to provide opportunities for all children to participate in:

- Fostering respect for self and others
- Building relationships
- Understanding conflict
- Interdependence at local and global levels
- Cultural traditions – awareness of and respect for shared and diverse traditions

CHARITIES

Two charities were supported including:

Children in Need £97 raised.

Save the Children £70 raised.

MUSIC

Each teacher is responsible for the music for their class.

Charanga was available for all teachers to use to support their teaching of music within their own class.

SPORT

Provision for sport was made through the Programmes of Study for Physical Education which incorporates the teaching of key fundamental movement skills as well as gymnastics, dance, athletics and games. The school site was used for P.E.

After school Activities

We were unable to have after school activities due to COVID-19.

Integration Month

All children celebrated Integration month completing activities through remote learning.

Educational Visits

This was difficult due to COVID-19. The only trips were:

P7 Gannaway

P1/2 Ark Farm

PTFA

Events were put on hold due to COVID19.

Transfer Procedure 2020-2021

The pupils in this group transferred to the following schools: Regent House, Bangor Grammar, Strathearn School, Strangford Integrated College and Movilla.

End of Key Stage Results 2020-2021

Due to COVID19 end of Key Stage results were not completed.

Attendance

Overall attendance for the school year 2020/2021 at the end of June was 95.6%.

LMS Budget & Expenditure (Per Month) Report with Encumbrances
 Cost Centre - 21566 - Loughries Integrated PS

Fiscal Year : 2021 Function Name : (All Column Values) Area : (All Column Values)

| Finance Name | Last Year Expenditure (£) | Annual Budget (£) | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | P13 | Encumbrance | Total To Date | Balance Available (£) |
|---|---------------------------|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|-------------|---------------|-----------------------|
| 1013 - Sale of Snacks | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1019 - Sale Of 1/3 Pints Of Milk (EEC Subsidy) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 1051 - Concerts Etc Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1052 - Hire Of Musical Instruments and other Equipment Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1053 - Exam Fees Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1054 - Tuition Fees Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1101 - Letting Of Halls, Rooms, Swim Pools Etc | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1104 - Miscellaneous Rental Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1120 - Budget Income Recoupment | -266 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 1128 - Recovery of Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 1130 - Recovery of Access NI costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 1132 - After Schools Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1155 - Grant from Sundry Bodies Income | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 1156 - Fundraising Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 1157 - Donations | -3,029 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| Income Total | -3,294 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 2000 - Budget - Gross Pay Teaching | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2001 - Permanent Teachers | 158,407 | 183,225 | 10,311 | 9,382 | 19,917 | 25,451 | 14,079 | 13,872 | 15,693 | 14,272 | 14,645 | 14,330 | 14,330 | 1,758 | | | 182,369 | 658 |
| 2002 - Temporary Teachers (Substitution) | 22,008 | 17,899 | 1,404 | 2,337 | 2,555 | 753 | 2,755 | 783 | 2,271 | 1,507 | 2,285 | 1,515 | 2,963 | 1,161 | 1,449 | | 23,739 | -5,640 |
| 2101 - Permanent Teachers - E'ers NI | 14,588 | 16,393 | 918 | 602 | 2,441 | 2,839 | 1,320 | 1,292 | 1,556 | 1,345 | 1,398 | 1,355 | 1,376 | 243 | | | 18,279 | -1,696 |
| 2102 - Temporary Teachers (Substitution) - E'ers NI | 1,430 | 1,790 | 81 | 18 | 288 | 75 | 477 | 7 | 278 | 107 | 167 | 55 | 221 | 143 | 204 | | 2,120 | -330 |
| 2200 - Budget - Teaching - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2201 - Permanent Teachers - E'ers S'Ann | 39,996 | 42,700 | 2,588 | 2,355 | 5,301 | 6,388 | 3,534 | 3,246 | 3,939 | 3,582 | 3,676 | 3,597 | 3,597 | 441 | | | 45,840 | -3,140 |
| 2202 - Temporary Teachers (Substitution) - E'ers S'Ann | 4,427 | 4,493 | 353 | 45 | 628 | 189 | 1,088 | 169 | 810 | 378 | 574 | 380 | 744 | 529 | 411 | | 6,298 | -1,605 |
| Staff - Pay Teaching Total | 240,858 | 268,500 | 15,655 | 14,939 | 31,130 | 35,695 | 23,253 | 19,368 | 24,847 | 21,192 | 22,744 | 21,231 | 23,249 | 21,138 | 4,505 | | 278,648 | -12,148 |
| 2011 - Classroom Assistants | 7,671 | 6,378 | 866 | 405 | 567 | 631 | 578 | 289 | 631 | 481 | 660 | 454 | 614 | 433 | 412 | | 7,022 | -644 |
| 2012 - Nursery Assistants | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2013 - General Assistants | 193 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 2014 - Supervisory Assistants | 8,403 | 8,117 | 679 | 533 | 594 | 623 | 0 | 1,264 | 766 | 654 | 808 | 698 | 746 | 618 | 210 | | 8,194 | -77 |
| 2015 - Foreign Language Assistants | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2030 - Caretakers/Security staff | 6,063 | 5,002 | 0 | 0 | 2,145 | 0 | 0 | 0 | 557 | 693 | 1,036 | 848 | 661 | 630 | 724 | | 7,293 | -2,291 |
| 2031 - Cleaners | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2032 - Grounds Maintenance Staff | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2041 - Drivers | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2042 - Transport Escorts | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2052 - Administrative staff in schools | 10,615 | 10,867 | 899 | 654 | 858 | 735 | 654 | 664 | 567 | 923 | 1,289 | 1,086 | 992 | 944 | 187 | | 10,452 | 415 |
| 2111 - Classroom Assistants - E'ers NI | 172 | 0 | 31 | 2 | 19 | 26 | 0 | 15 | 27 | 4 | 32 | 10 | 21 | 4 | 87 | | 276 | -274 |
| 2112 - Nursery Assistants - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2113 - General Assistants - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2114 - Supervisory Assistants - E'ers NI | 154 | 0 | 15 | 2 | 13 | 17 | 0 | 44 | 18 | 4 | 22 | 8 | 14 | 3 | -1 | | 161 | -161 |
| 2115 - Foreign Language Assistants - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2130 - Caretakers/Security staff - E'ers NI | 43 | 0 | 0 | 0 | 195 | 0 | 0 | 0 | 5 | 0 | 9 | 0 | 0 | 0 | 0 | | 209 | -209 |
| 2131 - Cleaners - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2132 - Grounds Maintenance Staff - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2141 - Drivers - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2142 - Transport Escorts - E'ers NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2152 - Administrative staff in schools - E'ers S'Ann | 361 | 287 | 23 | 0 | 17 | 0 | 0 | 0 | 0 | 26 | 77 | 49 | 36 | 29 | 25 | | 283 | 4 |
| 2211 - Classroom Assistants - E'ers S'Ann | 1,668 | 1,244 | 171 | 79 | 111 | 123 | 113 | 56 | 123 | 94 | 129 | 88 | 120 | 84 | 78 | | 1,369 | -125 |
| 2212 - Nursery Assistants - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2213 - General Assistants - E'ers S'Ann | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 2214 - Supervisory Assistants - E'ers S'Ann | 1,059 | 1,583 | 80 | 70 | 77 | 81 | 0 | 169 | 83 | 74 | 90 | 81 | 79 | 68 | 1 | | 955 | 628 |
| 2215 - Foreign Language Assistants - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2230 - Caretakers/Security staff - E'ers S'Ann | 1,686 | 975 | 129 | 129 | -70 | 0 | 0 | 0 | 18 | 140 | 134 | 146 | 134 | 128 | 17 | | 905 | 70 |
| 2231 - Cleaners - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2232 - Grounds Maintenance Staff - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2241 - Drivers - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2242 - Transport Escorts - E'ers S'Ann | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2252 - Administrative staff in schools - E'ers S'Ann | 2,178 | 2,119 | 183 | 175 | 167 | 175 | 199 | 209 | 201 | 180 | 251 | 212 | 193 | 184 | 29 | | 2,359 | -240 |
| Staff - Pay Non Teaching Total | 40,288 | 36,572 | 3,076 | 2,049 | 4,693 | 2,412 | 1,544 | 2,710 | 2,998 | 3,274 | 4,536 | 3,680 | 3,611 | 3,126 | 1,771 | | 39,478 | -2,906 |
| 2311 - Mileage & Subsistence Allow - Non Teaching | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2312 - Mileage & Subsistence Allow - Teaching | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2553 - Medical Fees | 199 | 0 | 0 | 0 | 0 | 99 | 0 | 0 | 0 | 0 | 0 | 0 | 95 | 0 | 0 | | 194 | -194 |
| 2554 - Protective Clothing - Employees | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2581 - Course Fees - Inside NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2585 - Conference Fees - Inside NI | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2651 - Agency Staff - non teaching | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 2652 - Agency Teachers | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| Staff - Other Costs Total | 199 | 0 | 0 | 0 | 0 | 99 | 0 | 0 | 0 | 0 | 0 | 0 | 95 | 0 | 0 | | 194 | -194 |
| 3001 - PFI/PPP Unitary Charge | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| PPP Unitary Charge Total | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3100 - Budget - Accommodation Costs | 0 | 29,795 | | | | | | | | | | | | | | | 0 | 29,795 |
| 3101 - Rents | 1,496 | 2,250 | 0 | 0 | 251 | 0 | 0 | 652 | 0 | 0 | 0 | 0 | 584 | 0 | 0 | | 1,467 | 783 |
| 3105 - Fuel Oil | 1,567 | 1,614 | 91 | 50 | 51 | 52 | 41 | 56 | 92 | 69 | 168 | 164 | 188 | 114 | 0 | | 1,136 | 478 |
| 3106 - Electricity | 768 | 590 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 532 | 0 | 0 | 162 | | 694 | -104 |
| 3109 - Water | 179 | 184 | 0 | 0 | 0 | 0 | 0 | 87 | 0 | 123 | 54 | 0 | 26 | 29 | 0 | | 379 | -195 |
| 3110 - Toilet Requisites | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3111 - Natural Gas | 73 | 75 | 0 | 0 | 16 | 0 | 0 | 0 | 0 | 0 | 53 | 21 | 21 | 16 | 0 | | 127 | -52 |
| 3112 - General Waste | 0 | 50 | | | | | | | | | | | | | | | 0 | 50 |
| 3113 - Window Cleaning | 161 | 200 | 0 | 0 | 0 | 0 | 52 | 245 | 78 | 188 | 27 | 2 | 15 | 147 | 0 | | 787 | -587 |
| 3115 - Cleaning Materials | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3116 - Facilities Management | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3117 - Sundry Accommodation Expenses | 24 | 25 | 0 | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 37 | 16 | 16 | 12 | 0 | | 94 | -69 |
| 3120 - Waste - Dry Recyclable | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3121 - Waste - Food | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3122 - Waste - Specialist/Hazardous | 932 | 1,200 | 0 | 0 | -367 | 60 | 0 | 337 | 816 | -78 | 250 | -52 | 0 | 0 | 150 | | 1,115 | 85 |
| 3201 - Building Repairs - Response Maint | 15 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 15 |
| 3301 - Building Repairs/Fixed Plant Gen - Planned Maint | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 |
| 3351 - Grounds Maintenance - Response | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3352 - Grounds Maintenance - Planned | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3401 - Repair/Maint - Furniture & Fittings | 0 | 1,800 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 1,800 |
| 3402 - Repair/Maint - Equipment (excluding office & IT equip) | 26 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20 | 0 | 0 | 13 | 0 | | 376 | -409 |
| 3403 - Repair/Maint - IT Equipment | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| Premises, Fixed Plant & Gds Total | 5,240 | 37,798 | 91 | 50 | -38 | 112 | 93 | 1,378 | 986 | 302 | 607 | 684 | 830 | 331 | 312 | | 488 | 6,225 |
| 3501 - Telephone | 295 | 400 | 0 | 0 | 0 | 0 | 0 | 0 | 166 | 0 | 0 | 0 | 0 | 171 | 0 | | 336 | 64 |
| 3502 - Telephone Network Expenses | 0 | 0 | 73 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 299 | 0 | 0 | 0 | 0 | | 372 | -372 |
| 3503 - Mobile Telephones | 0 | 0 | | | | | | | | | | | | | | | 0 | 0 |
| 3551 - Computer Consumables | 47 | 48 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 48 |
| 3601 - Postages | | | | | | | | | | | | | | | | | | |

| Finance Name | Last Year Expenditure (£) | Annual Budget (£) | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | P13 | Encumbrance | Total To Date | Balance Available (£) |
|--|---------------------------|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|-------------|---------------|-----------------------|
| 3505 - Stationery & Office Requisites | 707 | 800 | 84 | 0 | 62 | 24 | 78 | 102 | 3 | 57 | 106 | 37 | 70 | 0 | 97 | 0 | 720 | 80 |
| 3606 - Photocopying Charges | 1,698 | 1,600 | 0 | 0 | 0 | 112 | 158 | 0 | 0 | 0 | 0 | 0 | 470 | 0 | 0 | 0 | 740 | 1,061 |
| 3608 - Sundry Office Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 39 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 39 | -39 |
| 3610 - Waste - Confidential | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 | 0 |
| 3701 - Advertising - recruitment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3704 - Advertising - other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3751 - Milk (including 1/3 pint EU scheme) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3752 - Food | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3754 - Catering Disposables | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3802 - Contractual Cleaning | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 411 | 0 | 0 | 0 | 0 | 0 | 653 | 197 |
| 3804 - Hire of Equipment/Facilities | 0 | 850 | 0 | 0 | 0 | 121 | 121 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3805 - Contract Hire Of Security Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3806 - Hire Of Computer Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 60 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 60 | -60 |
| 3881 - Managed Services - Technical | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3891 - Consultancy Staff Substitution - specialist | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4208 - Hire Of Uplanderbus | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4212 - Hire Of Private Operator Buses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 45 | 462 |
| 4217 - Charges to Other Services for EA Bus Usage | 492 | 507 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 45 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4218 - Hire Of Vehicle Maintenance Costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4220 - Hire of Vans/other vehicles | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4222 - Minibus expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4501 - Books, Practice Materials & Teaching Requisites | 2,968 | 4,000 | 0 | 0 | 0 | 374 | 947 | 789 | 1,137 | 558 | 2 | 118 | -4 | 283 | 48 | 3,169 | 7,422 | -3,422 |
| 4502 - Translation Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 77 | 0 | 0 | 0 | 150 | 0 | 12 | 0 | 0 | 0 | 239 | -139 |
| 4503 - First Aid Items | -6 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 | 0 | 0 | -2 | 0 | 0 | 8 | 92 |
| 4504 - Licences | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,464 | -664 |
| 4505 - Subscriptions | 451 | 800 | 0 | 0 | 0 | 0 | 519 | 0 | 120 | 0 | 0 | 40 | 785 | 0 | 0 | 0 | 0 | 0 |
| 4509 - DVDs, CDs and online information | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4510 - Stock - Value Adjustment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 53 |
| 4601 - Payment Of Exam Fees | 51 | 53 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 556 | 559 |
| 4602 - Exam Expenses (NB Not Fees) | 1 | 1,600 | 0 | 0 | 0 | 0 | 0 | 0 | 141 | 140 | 205 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4605 - Fees - Education Providers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4606 - Link Course Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4608 - School Contribution - Instrumental Tuition | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4609 - Work placement expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4610 - Activities and events | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4611 - EOTAS re-charges | 651 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -28 |
| 4703 - Admin Charges Employer for Childcare | 28 | 0 | 0 | 5 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 0 | 0 | 28 | -65,787 |
| 4901 - Projected Year End Position | 0 | -65,787 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -65,787 |
| Operating costs Total | 7,387 | -54,429 | 156 | 5 | 64 | 633 | 1,943 | 954 | 1,404 | 923 | 1,184 | 242 | 1,338 | 284 | 315 | 3,725 | 13,168 | -67,787 |
| 6001 - Furniture & Fittings < £1000 | 157 | 162 | 0 | 0 | 0 | 0 | 760 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 760 | -598 |
| 6002 - Equipment < £1000 | 45 | 466 | 0 | 0 | 0 | 0 | 420 | 1,393 | 44 | 799 | 213 | 8 | 36 | 0 | 0 | 274 | 3,186 | -2,720 |
| 6003 - Computer Equipment <£200 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6004 - Software Licensing <£1000 | 0 | 0 | 0 | 0 | 0 | 0 | 1,180 | 1,393 | 44 | 799 | 213 | 8 | 36 | 0 | 0 | 274 | 3,948 | -3,318 |
| Non capital purchases Total | 202 | 628 | 0 | 0 | 0 | 0 | 1,180 | 1,393 | 44 | 799 | 213 | 8 | 36 | 0 | 0 | 0 | 0 | 0 |
| 6901 - Re-Allocation Of Costs (Fin Use Only) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 900 |
| 6903 - Re-Allocation Of Costs - Contract Cleaning | 0 | 900 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -573 |
| 6904 - Re-Allocation Of Costs - DSO Grounds Maintenance | 424 | 437 | 0 | 0 | 0 | 0 | 0 | 95 | 119 | 785 | -393 | 0 | 0 | 404 | 0 | 0 | 1,010 | 0 |
| 6905 - Re-Allocation Of Costs - Catering | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6907 - Re-Allocation Of Costs - Tuition Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6908 - Re-Allocation Of Costs - Instrument Hire | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6910 - Re-Allocation Of Costs - Hire of Premises/Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6911 - Re-Allocation Of Costs - Reprographics | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6912 - Re-Allocation Of Costs - Non SLA Grounds Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Re-allocations Total | 424 | 1,337 | 0 | 0 | 0 | 0 | 0 | 95 | 119 | 785 | -393 | 0 | 0 | 404 | 0 | 0 | 1,010 | 327 |
| 8151 - Purchase of Temporary Accommodation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8301 - Purchase of Plant & Equipment > £1000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8351 - Purchase of Computer Equipment > =£200 | 2,925 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8401 - Purchase of Vehicles | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8501 - Purchase of Intangibles e.g. Software Licensing > £1000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8701 - Minor Works - Building | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8706 - Minor Works - Other Statutory/Other costs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Expenditure Total | 2,925 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 294,228 | 288,206 | 18,979 | 17,043 | 35,850 | 38,951 | 28,012 | 25,897 | 30,698 | 27,276 | 28,893 | 25,845 | 23,157 | 25,281 | 6,803 | 4,485 | 342,667 | -54,461 |

Other Finances

The school operates with two Bank Accounts:

1. Loughries Primary School Pupil Fund Account
2. Loughries Primary School Fund Reserve Account

The Board of Governors delegates the responsibility of these accounts to the Principal. The Principal reports on these accounts to the Board of Governors for their approval.

Parents are asked to make a voluntary contribution to the School Fund. In the academic year 2020- 2021 parents contributed £2490.

Signed:

Chairman

A handwritten signature in black ink, appearing to read 'Koyler', written over a horizontal line.

Ulster Account

| | | | | | | | |
|--|--|--|--|--|--------|--|----------|
| Statement of Account as at 31st March 2021 | | | | | | | |
| Balance at bank at 31/03/2020 | | | | | | | 19599.28 |
| Balance of Petty Cash | | | | | | | 171.66 |
| Income: | | | | | | | |
| School Fund | | | | | 1715 | | |
| Breakfast Club | | | | | 382 | | |
| Children In Need | | | | | 76 | | |
| Save the Children/Xmas Jumper | | | | | 70 | | |
| Christmas Quiz | | | | | 79 | | |
| Leavers Hoodies | | | | | 120 | | |
| P1 School Bags | | | | | 75 | | |
| IEF | | | | | 245.14 | | |
| Violin Tuition | | | | | 140.28 | | |
| P5-P7 Residential | | | | | 937.2 | | |
| PTFA | | | | | 150 | | |
| Total Petty Cash Income | | | | | 61.15 | | |
| Total Income | | | | | | | 4050.77 |
| Balance | | | | | | | 23821.71 |
| Expenditure: | | | | | | | |
| School Fund | | | | | 211.56 | | |
| Children in Need | | | | | 97 | | |
| Save the Children/Xmas Jumper | | | | | 70 | | |
| Leavers Hoodies | | | | | 120 | | |
| Miscellaneous | | | | | 151.73 | | |
| Wee Clean/Contract Cleaners | | | | | 2730 | | |
| Subscriptions | | | | | 50 | | |
| P1 School Bags | | | | | 215.76 | | |
| Bank Charges | | | | | 45.97 | | |
| IEF | | | | | 266.23 | | |
| P5-P7 Residential | | | | | 2885 | | |
| Advertising/Prospectus | | | | | 71 | | |
| Leisure Centre | | | | | 157.5 | | |
| Total Petty Cash Expenditure | | | | | 209.82 | | |
| Total Expenditure | | | | | | | 7281.57 |
| Balance of bank account at 31/3/21 | | | | | | | 16517.15 |
| Petty Cash Balance at 31/3/21 | | | | | | | 22.99 |
| Balance | | | | | | | 23821.71 |