



30th November 2016

Dear Parents

Re: School Attendance

Please find attached a flyer issued from the Department of Education on the importance of School Attendance.

We have had a recent visit from the Education Welfare Officer who monitors our attendance rates. She has asked that we advise parents that when a child's attendance falls below 85%, she must intervene.

With this in mind, we are introducing "Explanation for Absence From School" forms (please see attached). We are asking that these are used on each occasion your child is absent from school. A phone call to school will not suffice.

Extra absence slips are available on our website or from the office.

Thank you for your cooperation with this.

Mrs J Thompson
Principal