

Annual Report of the Board of Governors of Loughries Primary School

School Year 2015-2016

Index	Page
List of Board of Governors	3
Governors' Main Responsibilities	3
Enrolment & Admissions	3
Policies & Procedures	4
Curriculum	4
Chairman's Remarks	4
Class Organisation and Staffing P1-P7	6
Mission Statement	6
School Aims	6
Principal's Report 2015-2016	7
School Development Plan	8
PRSD	9
Special Educational Needs	9
Pastoral Care	9
Healthy Week	10
PDMU	10
Visitors	10
Charities	10
Music	11
Sport	11
After school Activities	11
Educational Visits	11
PTA	12
Transfer Procedure 2015-2016	12
Key Stage Assessments Results 2016	12
Attendance	12
Financial Statement – Delegated Budget	13
Other Finances	13

BOARD OF GOVERNORS

2015-2016

The Board of Governors was reconstituted at the end of the school year 2014.

The following Governors took up office at the start of the 2015 – 2016 school year.

Mr R Lyttle	Chair	EA South Eastern Region Representative
Mr L Patton	Vice-Chair	Transferor
Mrs L Girvin		Transferor
Mrs K Patton		Transferor
Mr R Armour		Transferor
Mrs J Cooke		Teacher Representative
Mrs S Forbes		Parent Representative
Mrs C Moore		Parent Representative
Mrs J Thompson		Secretary
Mrs Higginson		EA South Eastern Region Representative

Co-opted January 2016

Mr J Dorrian

Dr O Griffith

THE GOVERNORS' MAIN RESPONSIBILITIES

The school's Board of Governors and the Principal work in partnership to manage the school. This involves meetings dealing with issues as varied as determining staffing levels, appointing staff, formulating and reviewing policies, TTI questionnaire, discussions on the School Development Plan and drawing up and implementing the school's admissions criteria. Under Education reform the Governors are responsible for the overall allocation and management of the school's budget. The Governors also respond to proposals from a range of educational agencies and comment upon issues which may have an impact on the provision of education for the local community.

ENROLMENT AND ADMISSIONS 2015/2016

The overall enrolment number for Loughries Primary School is 102 and the admissions number is 15. At the start of the 2015 - 2016 school year 75 children were attending the school. During the Spring Term (2015 - 2016) the Board of Governors considered applications for admission to Primary One for September 2016. By the closing date in January 2016 there were 6 first preference applications. There was an increase in

enrolment during the year and the school finished in June with 80 pupils attending Loughries Primary School.

Policies & Procedures

An important role for Governors is the formulation of policies which guide the Management and operation of the school. During the year the Governors updated a number of policies including the Assessment Policy, Pastoral Care Policy, e-Safety Policy, Positive Behaviour Policy, Personal Development and Mutual Understanding Policy, Relationship and Sexuality Education Policy and Child Protection Policy. The school's admissions criteria were also reviewed.

CURRICULUM

The curriculum of the school consists of experiences and activities designed to promote the academic, emotional, physical, social and spiritual development of its pupils. The curriculum includes the programmes of study of the six areas: Mathematics and Numeracy, Language and Literacy, The World Around Us, The Arts, Personal Development and Mutual Understanding and Physical Education. At the heart of the curriculum lies an explicit emphasis on the development of skills and capabilities for lifelong learning and for operating effectively in society. The children continue to develop the Cross-Curricular skills (Communication, Using Mathematics, Using Information and Communications Technology) and Thinking Skills and Personal Capabilities (Thinking, Problem-Solving and Decision making, Self- Management, Working with Others, Managing Information and Being Creative). Extra-curricular activities are also offered.

Chairman's Remarks

As we approach an exciting and important milestone in the history of our school, I would like to acknowledge those who have, during this last year in particular, worked tirelessly to enhance the educational environment and ethos at Loughries Primary School.

Particular tribute must be paid to Mrs Jo Thompson, our newly-appointed principal. Mrs Thompson has overseen many significant changes in a very short period of time, whilst never taking her eye off the fact that she is, first and foremost, a P7 class teacher.

- Under her tenure pupil numbers have risen from 55 to 80.
- She has meticulously and successfully prepared the school's Application for Integrated Status.
- Mrs Thompson has led a cohesive team - and I stress the word TEAM - of teachers, classroom assistants and support staff. The end-result is the hard-working, productive and happy unit which is Loughries Primary School, shortly to become Loughries Integrated Primary School. All deserve our sincere thanks.
- She has made a considerable effort to ensure that school buildings and playground are maintained well, and present themselves positively to prospective parents.
- She has, with the help of local press, considerably raised the profile of the school.

Whilst our ethos has always been of an inclusive nature, we are proud to have been officially awarded Integrated Status. This will allow the school to broaden its provision for all sections of the community.

The PTA must be recognised for their outstanding work. They continue to be very active and have raised £1904 this academic year, enabling us to purchase additional resources, as well as providing an important point of social contact.

Standards of education at Loughries are continually under review, and new ideas welcomed. I would like to make particular mention of last week's pantomime, Cinderella Rockerfella. Every child from P5-7 had a role, and gave of their best, resulting in a very lively and enjoyable performance. Our children continue to be our best advertisement.

I would now like to thank you - the Board of Governors - remembering that yours is a voluntary role, and is evidence of the support that this community wishes to extend to our very valued school. The enthusiasm which the children demonstrate for their learning is very evident within these walls. I am confident that Mrs Thompson and her dedicated team will continue to lead our school forward in the exciting years to come.

The Annual Report summarises the achievements and activities of the school within the past school year.

Mr Roy Lyttle

CLASS ORGANISATION AND STAFFING

2015 – 2016

Class	Key Stage	Teacher	Assistant
P1/2	Foundation	Miss Miller	Mrs Rea
P3/4	1	Mrs Cooke/Mrs Bourne Mrs Bowers	Miss Knox Mrs Edge
P5/6	2	Miss Campbell	Miss Eccles
P7	2	Mrs Thompson/Mrs Gordon	Mrs Murdock

Special Needs Teacher Mrs Rea

Teaching Principal Mrs Thompson

School Secretary Mrs Jackson

Building Supervisor Mrs Jamison

Lunchtime Supervisors Mrs Jamison, Mrs Martin, Miss Knox and Mrs Murdock

Catering Assistants Mrs Johnston and Miss Eccles

MISSION STATEMENT

Loughries Primary School fosters a nurturing environment which encourages, supports, develops and challenges each child to reach their full potential. We endeavour to equip our pupils with the skills and qualities needed to work together for a shared future.

Our Motto: Learn Integrate Participate Succeed

SCHOOL AIMS

- We believe that each child will succeed through:
- A warm, caring and stimulating environment
- A culture of support, rapport, challenge and encouragement
- A rich, varied, up-to-date range of learning resources
- A broad, balanced and challenging curriculum
- Innovative teaching and investigative approaches to learning
- An enriching programme of extra-curricular activities and visits

- Effective learning partnerships between school, home and the community

We demonstrate our commitment through:

- Continually evaluating and improving all that we do
- Effectively monitoring standards of provision
- Collaborating towards common goals

We aim for our children to:

- Have high self-esteem, based on self-respect, respect for others and their environment
- Acquire attitudes of acceptance, tolerance, equality, honesty and trust
- Take responsibility for their own behaviour and actions
- Achieve their best across all areas of the curriculum
- Develop a range of communication, practical, technological and life skills
- Work independently, creatively and collaboratively
- Become confident, well-motivated and inquisitive life-long learners
- Enjoy their time at Loughries

PRINCIPAL'S REPORT

2015 – 2016

At the start of the school year maintenance was a priority and work has been carried out on classroom ceilings, the children's toilet area, roof repairs and a new gate. The playgrounds now have playground markings which were completed in April.

We continued to develop aspects of the curriculum through developing Problem-solving in Numeracy and reading and writing in Literacy.

Our children enjoyed participating in the annual Christmas Nativity, a special Easter Assembly, a KS2 Production Cinderella and Rockerfella and the P7 Leavers Assembly in June.

Throughout the year we have continued to work on our Transformation Action Plan. NICIE have organised information sessions with the Board of Governors, Parents and Staff. Policies have been reviewed to reflect the integrated ethos. Parents have been asked for their views on the teaching of R.E. The logo on the school uniform has been agreed along with the name change to Loughries Integrated Primary School. The school signage has been agreed with a new sign on the gable wall and a welcome sign on the wall at the front which will be in place early September. The school website will be changing with training organised for Staff in August. The Prospectus has also been reviewed and new photographs will be taken in September. Plans have been put in place for the school to be repainted both inside and outside over the summer holiday. The IEF Transformation Grant has now come to an end. However I am delighted that a grant for Integration in Practice was successfully applied for and granted. An artist will work with the Staff, parents and pupils to produce artwork on our white retaining wall. A number of resources will also be purchased and Community Relations in Schools (CRIS) will also support the school in the P3/4 and P7 classes.

Throughout the year I was fortunate in my work as Principal to have had the full support of a committed Board of Governors and a dedicated and talented team of Staff. I look forward to next year when we start on a new journey as Loughries Integrated Primary School.

SCHOOL DEVELOPMENT PLAN

The Board of Governors and Staff of the school believe that school development planning is an essential feature of a successful organisation. In Loughries we engage in a continuous process of self-evaluation and improvement with the key purpose of enhancing the quality of learning and teaching. During the 2015 follow up Inspection the Inspectorate Team stated the Action Plan produced by the school was of a very good quality.

We continue to make sure we are challenging ourselves by asking questions about what we're doing, why we're doing it, how well we're doing it and if we could be doing things better.

In the academic year 2015 – 2016 the Staff identified several key areas for development through the whole school.

Our annual cycle of Action Planning meant that Evaluation reports had been completed the previous June and targets had already been provisionally identified through those evaluations and other monitoring and evaluating processes. We looked at the results of the School Development Plan questionnaires, assessment data, book scoops and teacher observations as well as more informal feedback from Staff Annual Reviews.

Co-ordinators were then able to incorporate those targets into detailed Action Plans.

Co-ordinators then began to implement the plans. Some of this work required Staff working as a whole group within the Staff Development time and resources allocated to that particular area.

During Staff meetings in January the Co-ordinators reported on the progress made on the Action Plan. Progress made on SDP and Action Plans was reported to the Board of Governors to keep them informed of the work going on in the school.

In June final Evaluation reports were completed and Mrs Thompson shared the reports with the Board of Governors on Monday 6th June 2016. The areas developed this year were Comprehension Strategies, Extended Writing and Problem-solving. During the year school was closed for ten days, five Baker Days and five School Development Days for Staff to engage in activities linked to the targets set within the School Development Plan. The programme for these days included:-

- Internal moderation of Cross Curricular Skills Assessment
- Child Protection Training
- Development of Problem Solving x2
- Development of writing
- Comprehension Strategies
- R.E Training
- Active Learning
- Assessment Analysis
- SEN Provision

PRSD

The Staff were involved in classroom observations as part of the Performance Review and Staff Development scheme during the year. The observations were linked to the teaching of Comprehension Strategies and Problem-solving. An agreed format for these observations was drawn up and feedback was given to all Staff.

Special Educational Needs

The Education (Northern Ireland) Order 1996 requires the Board of Governors to report on aspects of Special Educational Need (SEN) provision and funding in school. Children with Special Educational Needs are treated in the same way as all other children seeking admissions to the school. The school building is not specifically designed for children with mobility difficulties. However there are no steps at the front door or back door. There is a purpose built toilet, with appropriate aids that allow wheelchair access.

The Special Educational Needs Policy is based on the SEN Code of Practice and the school's Co-ordinator (SENCO) has responsibility for reporting on its implementation to the Principal.

During the year 2015-2016 five children with statements of Special Educational Needs attended the school. Annual reviews were undertaken for these children involving parents, teachers and other professionals in determining needs and provision for the following year.

A further 18 children are on the Special Needs Register.

Three children received Outreach support from Cottown for Specific Learning Difficulties in Literacy.

24 children in P1/2 and 4 children in P3/4 received support from the ASCET Team.

The school's Educational Psychologist provided guidance throughout the year. Two Stage three assessments were completed.

Mrs Rea is contracted for 6 hours a week to work with our Special Needs children. She is also contracted for 2 hours a week to work with a boy in P4.

The Board of Governors is most grateful to Mrs Cooke and Mrs Rea for all their work throughout the year and gratefully acknowledges the contribution made by teachers, classroom support staff, the school's Educational Psychologist and other professionals who contribute to the success of the SEN Policy.

PASTORAL CARE

The Designated Teacher for Child Protection (Miss Miller) updated Staff with procedures and legislation through Inset training in August. It was made clear to all Staff about the procedures to follow if a child makes a disclosure to them.

During an Assembly in September the Designated Teacher for Child Protection made the children all aware of which teachers to go to if they felt they had a problem they needed to share. The KS2 teachers have a 'Worry Box' in their classroom where children can write down any worries or concerns.

NSPCC Child Line gave a talk to the KS2 children in September.

KS2 received a number of workshops on Life Skills during September and October.

During Anti-bullying week each teacher completed Circle Time activities.

During Internet Safety week each teacher discussed safety on the computer and the children completed activities appropriate to their age group.

Healthy Week

Fitness Freddy gave a talk to all children about the importance of keeping healthy. He then worked with each class and they all completed exercises. A dance teacher held a dance workshop with P1-P4 and P5-7. All children enjoyed this. The children were encouraged to wear P.E. kit each day and they participated in P.E every day. All children completed activities on Healthy Eating and sampled fresh fruit. The week ended with a Healthy Eating Assembly by Mrs Thompson and P7.

PDMU

At Loughries we endeavour to provide opportunities for all children to participate in:

- Fostering respect for self and others
- Building relationships
- Understanding conflict
- Interdependence at local and global levels
- Cultural traditions – awareness of and respect for shared and diverse traditions

VISITORS

P1/2 Toytime Nanny Mount Stewart, Midwife, Doctor, Mum of twins, Parent with their new baby, Action Cancer workshop, Guide dog workshop - Charlie's Chums, Vet and the RNLI.

P3/4 Optician, Action Cancer workshop, Guide dog workshop - Charlie's Chum and the RNLI.

P5/6 Barnardo's, ChildLine, Dairy Council and Fire & Rescue Service.

P7 ChildLine, Barnardo's, Y8 Teachers and Internet Safety Presentation.

CHARITIES

Heart Foundation Skipping Event £100 raised.

Cool FM Cash for Kids £68 raised.

Children in Need £93 raised.

Save the Children £68 raised.

MUSIC

Each teacher is responsible for the music for their class.

Mrs Gordon introduced the penny whistle alongside the recorder this year in P6/7.

During November and December the classes worked very hard on learning songs and lines for the Christmas Nativity. During April and May the KS2 children worked very hard on learning songs and lines for the KS2 production. All of the school children sang songs at the Easter Assembly.

SPORT

Provision for sport was made through the Programmes of Study for Physical Education which incorporates the teaching of key fundamental movement skills as well as gymnastics, dance, athletics and games. Children in P1/2 take part in Monkeynastix throughout the year and the teacher also takes the children outside weather permitting for sporting activities. P3 – P7 have the use of the Ards Leisure Centre for the year and this time is split half and half between swimming and gymnastics. The P3/4 teacher takes the children outside weather permitting for sporting activities. The KS2 children have access to the Ards Evangelical Church Hall for P.E every Tuesday when the weather is wet or too cold. When the weather is fine then the KS2 children use the playground or grass area.

After school Activities

This year a Football Club was held every Thursday for P1-P7. During the first term a Dance Club was available. A Cookery Club was held in April and May and a Spanish was held in May and June. We are always looking for ideas for the future and a letter was sent to all parents to see if they would like to share their skills and talents in an After School Club. A number of parents have offered their expertise. Mrs Bowers will be responsible for co-ordinating After School Clubs next year.

Integrated Education Week

This year the P7's celebrated Integrated Education Week by working on the theme of Harmony with different activities. Mrs Thompson, Miss Miller, Ms Jones, Mr Lyttle and Mr Armour were invited to Stormont to attend a Harmony workshop.

Educational Visits

P1/2 Tesco, Mr Lyttle's Leek Farm, Applefest at Castleward, The Zoo and Panto.

P3/4 Applefest at Castleward, Panto and Plant and Play.

P5/6 Mount Stewart, The wind turbine and Panto.

P7 Mount Stewart, The Wind turbine, Panto, Bee Safe workshop and the P7 Technology Challenge.

P6/7 Trip to Edinburgh.

Parent Teacher Association

During the first half term the PTA ran their very successful September Fun Day and Fireworks Display. In the lead up to Christmas they provided party food for the Christmas Parties. Please see the table below for the amount of money raised for the school.

Event	Amount
Fun Day	£1498
Fireworks Display	£406

Transfer Procedure 2015-2016

The pupils in this group will transfer to the following schools: Glenlola Collegiate, Regent House, Bangor Grammar, Strangford Integrated College (Grammar), Strangford Integrated College and Glastry College.

End of Key Stage Results 2015-2016

Key Stage 1

	Working Towards Level 1	Level 1	Level 2
Using Mathematics	6%	18%	76%
Communication	6%	18%	76%

Key Stage 2

	Level 3	Level 4
Using Mathematics	36%	64%
Communication	36%	64%

Attendance

Overall attendance for the school year 2015/2016 at the end of May was 97%.

Financial Statement

	Expenditure	Income
April 2015- March 2016 Budget Allocation		£255914
Teaching Staff and Non-Teaching Staff	£224794	
Premises Running Cost, Maintenance & Travel Cost	£13314	
Books, Equipment & Materials	£3820	
Total Costs	£241928	
Budget available Delegated Budget Surplus 2014/2015		£13986

Grants

IEF Grant £7820

Business Case 1 Grant £5000

Other Finances

The school operates with two Bank Accounts:

1. Loughries Primary School Pupil Fund Account
2. Loughries Primary School Fund Reserve Account

The Board of Governors delegates the responsibility of these accounts to the Principal. The Principal reports on these accounts to the Board of Governors for their approval.

Parents are asked to make a voluntary contribution to the School Fund. In the academic year 2015-2016 parents contributed £509.

